

# ***Big Lake Youth Football Association***

## ***Meeting Minutes***

October 5, 2014

### **I. Call to order**

President Neil Milberger called to order the regular meeting of the BLYFA at 6:04 pm on October 5, 2014 at The Friendly Buffalo.

### **II. Roll call**

A written roll call was conducted. The following Board Members were present: Patti Bottema, Amy Schuman, Becky Guenther, Kia McLearn, Janane Stern, Brady, Bagne, Neil Milberger, Shannon Milberger, Craig Brown, Pete Wesley, Noel Krebs, Jon Duchene, Kim Dailey, & Amy Robeck and non-board member Tami Darland, Candice Kreager, Sue Reiter Liz Fagen, Kyle Fagen, Tiffany Caswell, Kelly Duchene & Heather Anderson.

Treasurer's Report was read by Kim Dailey-\$22, 404.12 Total Bank Balance, \$12,589.73-BLYFA, \$4,429.75-Individual Fundraiser Funds, \$5,102.30-Booster

Approval of minutes from last meeting- In the absence of the Secretary, Neil Milberger read the minutes from the last meeting. The minutes were approved by the board with no changes.

### **III. Open issues**

- a) A request was made to pay out to each Travel Teams Parent Rep any remaining unused balance of the allotted Team Tournament amounts for use at their end of year parties or for use in Iowa. Request was Approved.
- b) The Board discussed that all Individual Fund Raiser reimbursement requests need to be submitted by Parents with attached receipts by November 1<sup>st</sup> so that they can be reimbursed by check before the end of the year. All Players using fundraiser \$ for Iowa Hotel need to supply the Treasurer with the Name of the Hotel & the reservation Name so that they can be pre-paid by the Treasurer of BLYFA up to the amount remaining in the individual players fundraiser account .

- c) Patti Bottema Read the BLYFA By-Laws regarding Open Board Positions for 2014 2015-2016 Terms. The open positions consist of President, Secretary, Intro Director, Apparel Coordinator, Fundraiser Coordinator, Equipment Coordinator, Registration Coordinator (1 of 2), Concessions Coordinator (1 of 2).

- d) Eligible Nominees have until the November Board Meeting to be officially nominated either by contacting a Board Member directly or by attending the November Board Meeting in person. Current Nominees are as follows:

President-Neil Milberger (incumbent)

Secretary-Kia McLearen, Liz Fagen

Intro Director-Craig Browen (incumbent)

Apparel Coordinator-Candice Kreager

Fundraiser Coordinator-Janae Stern (incumbent), Tiffany Caswell

Equipment Coordinator-Kyle Fagen, Tami Darland

Registration Coordinator-Heather Anderson

Concessions Coordinator-Tiffany Caswell, Liz Fagen, Sue Reiter

- e) Mini-Bowl Tournament Update-Scheduled for Saturday October 11<sup>th</sup> at the 4-plex. Kim will announce players & tournament results using a Karaoke Machine. Janae obtained Vikings Player EJ Henderson to hand out trophies to the Intro Players. Referees will be 10<sup>th</sup> Grade Players & a Bracket will be hung on the concessions stand to keep track of games. A sign-up genius will be sent out to Parents asking them to donate baked goods to sell at the mini-bowl. Mini-bowl Volunteer shifts are full & have been verified by Kia. Kim will get starting bank for mini-bowl concessions.
- f) King of the Grid Iron Tournament Update. Tournament Committee members met just prior to the board meeting to finalize Tournament items. We currently have the following teams registered. (3) 4<sup>th</sup> Grade, (5) 5<sup>th</sup> Grade & (7) 6<sup>th</sup> Grade. The Tournament committee is working to find additional teams to even out the brackets for each grade. Discussed who & what was needed to set-up of the Concession stand & Trailer. Fields on the 4 plex will need to be painted by BLYFA on Thursday before the tournament-Neil will handle this. Shannon & Becky will be going to Sams Club to purchase concessions

supplies for both the Mini-bowl & the King of the Grid-Iron Tournament. All available Board members will meet Thursday the 16<sup>th</sup> at noon to start set-up. Neil set the expectation that All Board Members would be expected to be available during the entire tournament to manage their assigned tasks.

- g) Coaching Evaluations. Patti motioned to use the sample evaluation that Noel had previously sent out to the Board for review. Kim seconded the motion. All members were in favor, motion carried. Noel will send out the Coaches Evaluation to all BLYFA Parents using survey Monkey on Sunday October 5<sup>th</sup> & all evaluations must be completed by Thursday October 9<sup>th</sup> to be considered. A follow-up reminder will also be sent to Parents regarding the deadline. Results will be discussed at the next Board Meeting.

#### **IV. New business**

- h) Sue Reiter was at the board meeting on behalf of her & her husband Russ Reiter 4<sup>th</sup> Grade Gold Coach. Sue discussed some concerns they had regarding the structure of the Association teams. Items discussed were team designations based on ability (try-outs for A & B teams) vs. equal draft (required by our league), Player & Parent commitment issues, team-work related issues & some general frustrations regarding the way the season went. Discussion by the Board regarding the need for some changes and or additional Coaching & Program structure to be implemented at the Intro Level to set our 4<sup>th</sup> Graders up to be better prepared to move up a competitive travelling league. Tabled the discussion until next year to be addressed by the new board for the 2015 season.

- i) Equipment Hand In-

Intro Teams- Saturday October 11<sup>th</sup> at 3:30 at the 4-plex-Immediately following the mini-bowl-Board Members able to assist-Patti, Kia, Brady, Neil & Jon

4<sup>th</sup>-6<sup>th</sup> Grade Teams-Monday October 27<sup>th</sup> from 5:30-7:00-Lions Park-All available board members will need to be present to assist. Pete Wesley will try to get a trailer from work to transport equipment to the storage locker.

- j) Community Ed & Association Meeting findings-Community Ed pays \$65, 000 to the School District annually & each Association is required to pay 20% of all net tournament profits to Community Ed in addition to the per player

participation fee—this is not normal for most School Districts. Next meeting will be with the District to discuss & the President or Vice President from each Association will be asked to participate as a representative of their Board. Brady Bagne will represent BLYFA.

- k) School Levy Information-Brady motioned & Patti seconded that BLYFA add a strictly informational link to our website & send an e-mail to our Parents to inform them of the link. All in favor-motion passed. Noel will add the link to our website & send a communication to Parents to make them aware of it.

#### V. Adjournment

President Neil Milberger adjourned the meeting. Next meeting is held on November 2, 2014 at 6pm that the Friendly Buffalo.

Minutes written by Patti Bottema-Registration Coordinator