



## **BLYFA Board Meeting – January 29, 2017**

**Meeting called to order** - 6:05pm

**Attendance** – Board Members: Maggie Hoeg, Brady Bagne, Liz Fagen, Jason Hoeg, Tiffany Caswell, Amy Kvilhaug, Heather Anderson, Ray Anderson, Kim Dailey, and Jon Duchene

Non-Board Members: John Jackson, Jeff Wanhala, Melissa Maruska, Darin Maruska

### **Agenda Items –**

#### **Secretary Update –**

- Review of January Meeting Minutes – **Kim motion to approve minutes, Maggie seconds.** VOTE: In Favor – All, Opposed – None. **Motion Approved**
- Review of January Action Items –
  - 100 New Helmets were purchased
  - 30 Helmets were sent in for reconditioning and should be returned in May
  - Board will take inventory and inspect shoulders pads in May/Spring

#### **Treasurer Update –**

- Three 6<sup>th</sup> graders still have fundraiser money available
- Net profit of the 2016 KOG = \$2600
- Community Ed was paid, Helmet stickers purchased, Helmets purchased
- BLYFA Balance = \$19,233.02
- Booster Club = \$5,264.37
- Individual Fundraisers = \$5,066.72
- **Total Bank Balance = \$29,564.11**

#### **Community Education Update –**

Maggie met with Community Ed for introductions. They had requested only 1 contact. Maggie will be main contact for Community Ed. Follow-up meeting will occur soon.

#### **Fundraising Update –**

Maggie and Tiffany will contact Amy regarding remaining Helmet Lights. Some may

### ***Communication Policy Review –***

New Communication Policy was implemented by Maggie for Board review. This would allow BLYFA to streamline communication to all external groups (parents, coaches, etc.).

Communication should be run through Noel and sent out via our template for concise, accurate and appropriate tone. If necessary, any of the 4 officers may sent out communication when unable to work directly with Noel.

***Maggie motioned to add the Communication Policy as an amendment to the 2017 By Laws. Kim Seconds motion. VOTE: All in Favor – All, Opposed – None. Motion Passed.***

### ***King of the Gridiron Tournament –***

- KOG will become a monthly agenda item so all board members are aware of progress
- The tournament has to take place on MEA weekend again this year due to construction with the schools. We can look at changing the timing in the future.
- Board has agreed to open tournament to all 7<sup>th</sup> and 8<sup>th</sup> grade teams as one joint group – all teams participating will be informed that they may end up playing select teams.
- We need to begin planning now to get our tournament on the calendar of other organizations. Board will meet at 5PM on 3/5 prior to the regularly scheduled BLYFA meeting to begin planning.

### ***Registration Update –***

- All necessary forms will now be added online for families to fill out
- Online registration will open April 17
- In-Person Registration dates: June 4 (2-6PM), June 5 (5-8) – take place at the school; and June 21 (5-8) – take place at the Friendly Buffalo
- July 9 – Equipment Hand Out, Parent Meeting, etc.
- Board will choose coaches after registration on the 21<sup>st</sup>.
- Travel Team draft will take place June 25 w/mandatory Coaches meeting/Safety Training (all coaches)
- ***Heather motions to provide \$2500 in scholarship money for 2017 season. Brady seconds motion. VOTE – In Favor – All, Opposed – None. Motion Approved***
- ***Brady motions to increase Equipment Deposit to \$200 and leave Volunteer Deposit at \$150. Jon seconds motion. VOTE: In Favor – All, Opposed – None. Motion Approved.***
- ***Heather motions to keep Flag Football Registration fee at \$50, keep Intro at \$110 and Increase Travel from \$145 to \$150. Kim seconds the motion. VOTE: In favor – All, Opposed, None. Motion Approved***
- Discussion about Flag Football and board agreed to leave 2017 Flag Football at Kindergarten and 1<sup>st</sup> grade.

### **Spring Mini-Camp –**

Maggie presented the idea of offering a FREE Spring Mini-Camp for any child interested in football.

- Directors would be responsible for the overall management of the camp. Some coaches can be asked to assist (Board will discuss at upcoming meeting/Camp planning).
- Maggie would organize the event (marketing, location, etc.)
- Hand out flyers at camp for students to bring home and get more signed up.
- Not a money-making endeavor but a chance to bring more kids into the program
- **Maggie motions to create and run a free skills mini-camp in spring (late May). Heather seconds the motions.** VOTE: In Favor – All, Opposed, None

### **Open Forum –**

1. (Brady) – Concerned with the lack of coaches showing up at meetings (i.e. Board meetings, Coaches meetings, etc.).  
**Brady motioned to dissolve the previous practice of 50% off registration for head coaches. Maggie seconded the motion.** VOTE: In Favor – All, Opposed – None.  
**Brady motioned to provide a \$50 registration credit to ALL coaches (including assistance coaches) if they attend 2 of 3 BLYFA Board Meetings in Aug, Sept, and Oct and \$50 would be given to them IF they attend their year-end coaches' meeting. Liz seconds the motions.** VOTE: In Favor – All, Opposed – None. **Motion Approved.**
2. **Heather motions that parents attending BLYFA board meetings will have their names put in drawings (one name for each meeting attended) to receive 50% off their registration at the end of the season. 2 names will be drawn. Maggie seconds the motion.** VOTE: In Favor – All, Opposed – None. **Motion Approved.**
3. (Brady) – Asked if we can look into the program BLYWA receives at Klein Bank. According to some on Wrestling, they don't receive fees for all transactions. BLYFA receives \$0.50 per transaction.
4. (Maggie) – Keenan had invited all BLYFA coaches to attend the weekend coaches' clinic in Mpls. So far only 5 coaches have stated they will attend. All coaches are being encouraged to try and attend at least a portion of this training.

**Next Meeting – Sunday March 5 at 6:00PM at the Friendly Buffalo. KOG Meeting at 5PM (all encouraged to attend if possible).**

**Meeting Adjourned 7:44PM**

### **ACTIONS TO BE MANAGED BEFORE MARCH MEETING –**

1. **Maggie will reach out to Comm. Ed. regarding striping the field, fees, etc.**
2. **Maggie and Tiffany will reach out to Amy Schuman about remaining Helmet lights.**

- 3. Kim will check with our insurance regarding the price or option of covering teams for a weekend tournament event**
- 4. Maggie will confirm school and Friendly Buffalo for our registration dates and times (one hour prior and after)**
- 5. Maggie will contact Lion's Park about Equipment Hand Out option. Second option would be Fire Hall.**
- 6. Maggie will confirm Mini-Camp date with Community Ed**
- 7. Kim will check in with Klein Bank about possible other options we may have**
- 8. All Directors should obtain 2016 Coaches' email address (Maggie has these) and reach out re: Clinic bring offered and paid for through Big Lake High School. Encourage coaches to attend any portion of the sessions if they are able.**
- 9. Noel needs to activate background check on site**
- 10. Noel should review Board Member phone numbers on website – some are incorrect**
- 11. Noel needs to set up Maggie on Ingin**
- 12. Noel – may need to assist Josh with how to get into his new BLYFA email account**